

**Simple.** Simplicity drives productivity. Our #1 advantage is that users feel comfortable with our software. This results in your team getting their work done as quickly as possible.

**Powerful.** Our solutions are built for performance and scalability, with industry-standard technologies that reach out to your entire organization and work with your enterprise software systems.

**Agile.** We respect that every organization is unique. Our solutions can work off-the-shelf, or they can be easily tailored to your unique processes and workflows.

**Projecto™** is an industry-unique software solution built from the owner's perspective for managing a portfolio of capital, construction, and facilities renovation projects.

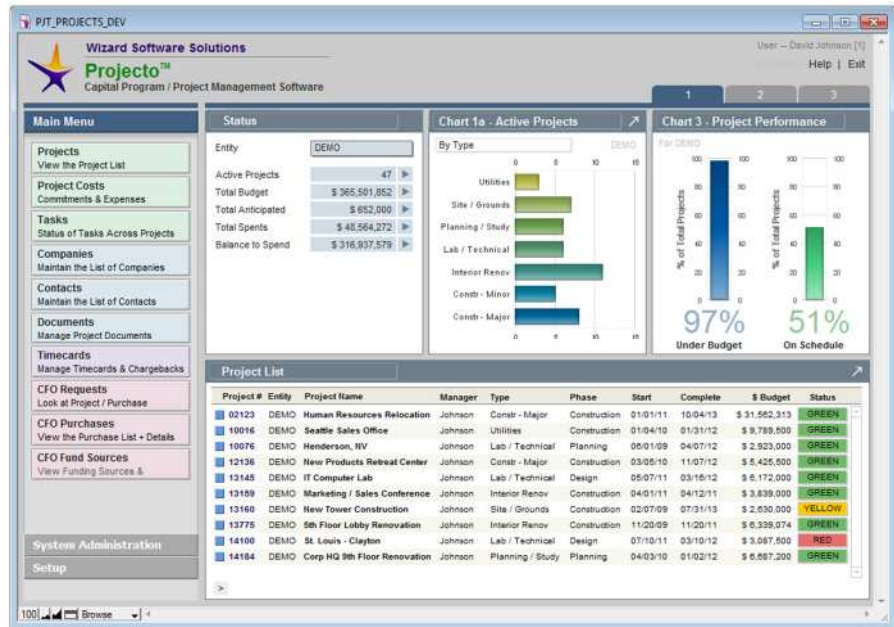
- Projecto™ is focused on project finance – budgeting, forecasting, funding, approvals, POs, contracts, and invoice processing.

- The Wizard Software Enterprise Simple Portal™ can streamline the process of reconciling Projecto™ with enterprise ERP data from systems like Oracle, PeopleSoft, Lawson, and SAP.

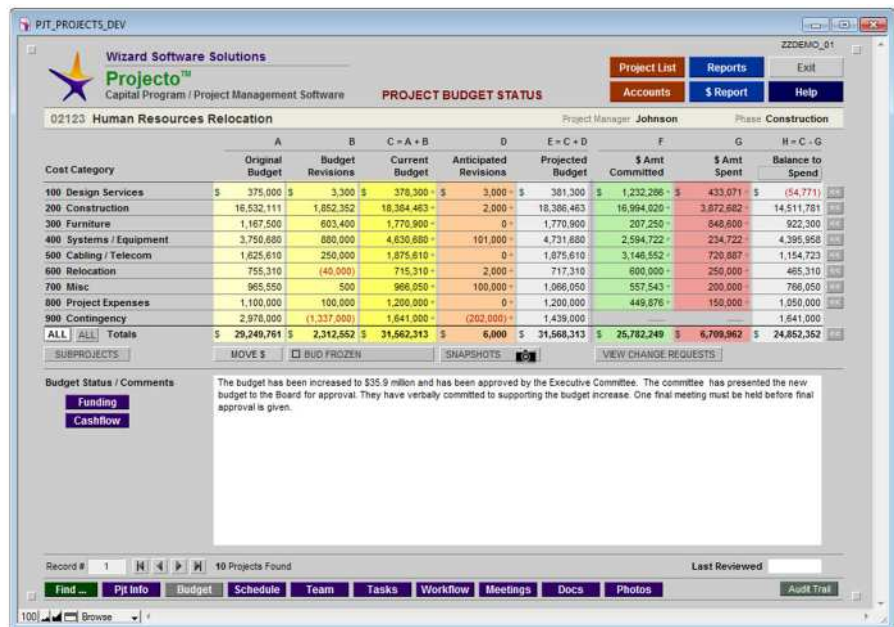
- Projecto™ also makes it easy to manage approval routing, scheduling, document/photo management, reporting, and team collaboration.

*“Projecto™ is an outstanding program! It's very user-friendly and easy to learn. Our Project Managers can monitor budgets, schedules, fees, invoices all in one program.”*

**Jacki Lindsay**, Project Manager  
Colorado State University



The home screen with main menu and dashboard widgets



The Project Budget Overview screen – Each \$ amount can be clicked for details

# Projecto™ Features & Functionality

## Flexible Deployment Options

### On-Premise

Installed and deployed on your own servers, behind your firewall. Still supported 100% by your experienced Wizard Software professional services staff.

### On-Demand

Secure access from anywhere 24x7x365 and superior performance in the Cloud with minimal to zero resources needed from your already tapped IT department. Your data is owned 100% by you.



**WIZARD SOFTWARE**  
SOLUTIONS™

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## Project Management

- ▶ A centralized database of all projects and related information -- find, sort, and report a list of any projects you want in only a few clicks.
- ▶ Quickly find and compare project totals by project manager, department, type, phase, cost center, capital vs. expense, location, or any other field.
- ▶ Keep all companies, vendors, contacts and contact info in a central location.
- ▶ Prepare and maintain detailed and professional-looking project schedules.
- ▶ Track a chronological history of project statuses and progress photos.
- ▶ Upload/download project documents and collaborate with your team.
- ▶ Assign and manage tasks and RFIs from a central project location.
- ▶ Build your own personal 'Home Screen' dashboard to display key performance indicators, lists of important projects and statistics, or team announcements.

## Project Accounting and Financial Management

- ▶ Easily configure your own budget, cost and accounting categories.
- ▶ Build project budgets based on historical project costs per square foot.
- ▶ Create 'Subprojects' to manage phases or financial categories within a project.
- ▶ Create budget snapshots to analyze and compare the evolution of a project.
- ▶ Track and monitor participation of minority/women business enterprises.
- ▶ Prepare automated cashflow forecasts based on budget, actuals, and schedule.
- ▶ Create requisitions, POs, contracts and change orders, invoices, and internal project charges/expenses with just a few clicks.
- ▶ Reconcile transactions in Projecto™ against your enterprise accounting system.
- ▶ Allocate project costs across multiple capital budgets or funding sources.
- ▶ Configure a pre-defined routing of automated, electronic approvals for POs, contract, invoices, or any type of transaction you require.

## Powerful Reporting

- ▶ Hundreds of off-the-shelf pre-formatted, consistent and professional reports.
- ▶ Reports are available for single projects, a set of projects based on your own criteria, or executive-level summaries of data by any number of categories.
- ▶ Easily build and deploy new reports on your own.
- ▶ Reports can be sent to your printer, generated as PDF, or direct Excel output.
- ▶ Reports can be scheduled in advance to be automatically triggered or sent on a regular basis (weekly, monthly, etc.) to designated individuals or teams.
- ▶ Available Audit Trail module records a detailed granular history of all system data created, edited, and modified by all users.

## Interfaces to Match Different User Types

- ▶ Allow or prevent data entry using configurable role-based security settings.
- ▶ Instantly publish project information to your department web site for executives, owner-users and stakeholders.
- ▶ Private-labeling available for service providers.